

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**August 12, 2024 6:00 PM**

**AGENDA**

**1. Call to Order by President Villone.** Proof of Publication.

**2. Prayer and Pledge of Allegiance.**

**3. Approval of Meeting Minutes:** Regular meeting of July 22, 2024

**4. Audience Participation:** Any item on the agenda.

**5. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

a. Check Register of July 29, 2024 in the amount of \$757,307.81.

b. Check Register of August 09, 2024 in the amount of \$422,062.45.

c. Payment of three (3) invoices to Pennsy Supply for materials for the 2024 Paving and Infrastructure Project totaling \$86,462.64.

d. Payment of Estimate No. 2 to Kinsley Construction, LLC for labor for the Weis/UMHC Basin Retrofit Project in the amount of \$365,482.84.

e. Payment of Estimate No. 2 to Kinsley Construction, LLC for labor for the BJ's Wholesale Club Basin Retrofit Project in the amount of \$50,472.70.

f. Payment of Estimate No. 1 to Kinsley Construction, LLC for labor for the Bethany Village Basin Retrofit Project in the amount of \$193,755.45.

**6. PRESIDENT VILLONE**

a. Accept a motion to approve a manual Check Register of July 29, 2024, to Eckert, Seamans, Cherin & Mellott in the amount of \$2,900.00

b. Accept a motion to Adopt **RESOLUTION 2024-R-31**, appointing Thomas Rigling as Chief of Fire and Rescue Services in the Public Safety Department.

7. Any business pertinent to the Township. Discussions will be limited to fifteen (15) minutes per person.

**8. PUBLIC SAFETY DIRECTOR**

a. Discussion and possible action: Approval for staff to advertise for a full-time Training and Volunteer Coordinator in the Public Safety Department to replace Tom Rigling.

**9. COMMUNITY AND ECONOMIC DEVELOPMENT**

a. Discussion: SLD 2024-04 Preliminary/Final Subdivision & Land Development Plan for Arcona Neighborhood 8.3 and Revised Subdivision & Land Development Plan for Arcona Neighborhood 8.2.

1. Action: Discussion of the following waivers:

- a) Section 192-24.C – Preliminary Plan before final approval
- b) Section 192-57.B.(2)(h)[2] and 192-57.C.(13)(c)[1] – Additional right-of-way and cartway along the frontage of Rossmoyne Road
- c) Section 192-57.C.(1) – Street right-of-way width requirement of 50'
- d) Section 192-57.C.(8) – Curbing along the frontage of Rossmoyne Road
- e) Section 192-57.C.(9) – Sidewalks along the frontage of Rossmoyne Road
- f) Section 192-63.A.(3) – PennDOT Publication 408 curbing requirements
- g) Section 192-68.B.(3) – Minimum center-line radius requirement of 165'

2. Action: Discussion re: SLD 2024-04 Preliminary/Final Subdivision & Land Development Plan Arcona Neighborhood 8.3 and Revised Subdivision & Land Development Plan Arcona Neighborhood 8.2 with the following conditions:

- a) Satisfy all remaining comments listed on Rettew's letter dated July 12, 2024.
- b) Satisfy all remaining comments listed on the Cumberland County Planning Department letter dated April 23, 2024.

3. Discussion and possible action: Accept a 30-day extension for SLD #2024-04 Preliminary/Final Subdivision & Land Development Plan Arcona Neighborhood 8.3 and Revised Subdivision & Land Development Plan Arcona Neighborhood 8.2.

b. Discussion and possible action: Accept a 90-day extension for SLD #2023-02 Final Subdivision and Land Development Plan for Cedar Run Business Park.

c. Discussion and possible action: Accept a 90-day extension for SLD #2024-02 Preliminary/Final Subdivision and Land Development Plan for Kindt Properties – 1013 Saint Johns Road.

## **10. FINANCE DIRECTOR**

a. Discussion and possible action: Accepting a motion to approve the Job Description for the position of Billing Specialist in the Finance Department.

b. Discussion and possible action: Approval for staff to advertise for the full-time position of Billing Specialist in the Finance Department.

## **11. MANAGER**

a. Appointment of a Legislative Liaison

b. Report on Worker's Compensation 5-year claims history

## **12. COMMISSIONERS REPORTS**

## **13. EXECUTIVE SESSION**

a. Lawsuit settlement

b. Manager hiring discussion

## **14. Adjourn.**